



Attn: Malcolm Dowers

Pinpoint Presentation

The Hub
Bayton Road
Coventry CV7 9TH

Tel: 0845 094 4381 Fax: 0121 275 6183

Email: sales@pinpointpresentation.co.uk

Quotation

Date 9th November 2010

Thank you for your recent enquiry. We have great pleasure in providing the following price and specification.

Specification:	Mid Oak exterior notice board. Double door displaying 2 x 9 A4 sheets (overall size 1550mm w 1064mm h. Visible area 630mm w x 890mm h) Complete with flat header board and ground mounted posts. Polycarbonate door.
Price: (exclusive of VAT)	Board and posts £1,375.00 Cost of lettering per character: Vinyl lettering £2.75 Engraved lettering £4.00 Engraved with colour infill £5.00
Comments:	Lead time 4-6 week lead time. Prices include delivery

E & O.E.

Quotations are valid for 30 days.

I hope the above is of interest . If you have any questions please do not hesitate to contact me and I will do my best to help.

Kind regards,

Brian Johnson

Brian Johnson



The Counties Residents' Association

Protecting the interests of the community

43 Leicester Road
Wanstead, London
E11 2DW
Tel: 020 8536 4060

Pinpoint Presentation
The Hub
Bayton Road
Coventry
CV7 9TH

17 February 2011

F.A.O. Mr. B. Johnson

Dear Brian,

RE: Noticeboard Purchase Order

Please accept this as our official purchase order for:-

Mid Oak exterior notice board. Double door displaying 2 x 9 A4 sheets
(overall size 1550mm w 1064mm h. Visible area 630mm w x 890mm h)
Complete with flat header board and ground mounted posts. Polycarbonate door.

complete with engraved wording using Times font and observing the upper/lower case indicated reading:-

Wanstead Grove Conservation Area

Cost to be:-

Noticeboard	£1375.00
Engraving, 29x Letters @ £4.00/letter	<u>£ 116.00</u>
Sub-Total	£1491.00
VAT	<u>£ 298.20</u>
Total	<u>£1789.20</u>

All as per your quotation dated 9/11/10 (copy attached) and your subsequent sample picture (copy attached) of the same date.

Delivery to the address above for the attention of the writer by 11th March 2011 as agreed.
NB 24 hours notice by telephone must be given prior to delivery.

Yours faithfully
for the Counties Residents' Association

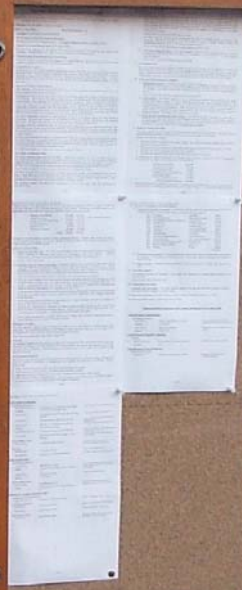
Malcolm Dowers

enc

BLOCKLEY PARISH COUNCIL



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Blockley Parish Council
11 Church Lane
Blockley, Gloucestershire GL50 2JG
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www.blockleyparishcouncil.gov.uk



pinpoint presentation

INVOICE

Date: 23/02/2011
INVOICE No. 202489

Malcolm Dowers
The Counties Residents
Association
43 Leicester Rd
Wansted
London
E11 2DW
United Kingdom

DELIVER TO
Malcolm Dowers
The Counties
Residents Association

VAT NUMBER	Delivery Method	Delivery Terms	Delivery Date	Payment Terms	Due Date
876 3914 80		Standard		30 days nett	23/02/2011

Description	Qty.	Unit Price	Discount	Line Total	VAT	VAT Amount
Mid Oak exterior board double door notice board	1	£1,375.00		£1,375.00	20%	£275.00
Engraving for above to read	1	£116.00		£116.00	20%	£23.20
"Wanstead Grove Conservation Area"						
		Total Discount:	£0.00			

Bank details: Santander PLC
Sort Code: 09-06-66
Account: 43317716

Pinpoint Presentation Ltd
The Hub, 54 Bayton Rd
Coventry CV7 9TH

Subtotal:	£1,491.00
VAT Total:	£298.20
Total:	£1,789.20
Payments:	£0.00
Balance Due:	£1,789.20

Thank you for your business!

Pinpoint Presentation Ltd
Phone 0845 094 4381 Fax 0121 275 6183 info@pinpointpresentation.co.uk
VAT Reg. No. 876 3914 80

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